









**Injury to Others**

I/We understand and agree that if the above-named student inflicts injury on another student or staff member, he/she will face suspension or expulsion from the School. In the event of a suspension no refunds will apply, while in the case of an expulsion I/we will be charged the regular school fees for two subsequent weeks, and no refunds of fees paid up to this point will apply.

**Verbal Abuse**

We understand and agree that if the above-named student displays severe disrespect in the form of verbal abuse, including coarse language or injurious and discriminatory comments, he/she will face suspension or expulsion. I/We understand that in the event of a suspension no refunds apply, while in the case of an expulsion I/we will be charged the regular school fees for two subsequent weeks, and no refunds of fees paid up to this point will apply.

**Parent Signature:** \_\_\_\_\_ **Date:**

**Student Signature:** \_\_\_\_\_ **Date:**

**Name of the Program or List of the courses and Schedule:**

**Name of Student:**  **Student Signature:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:**



## PAYMENT AND REFUND

To be register with Rutherford Private School and receive the letter of acceptance, tuition fee must to be paid in full according to the invoice.

In case of the student permit and visa to Canada, will be rejected The Rutherford Private School will keep right to review visa required documents and resubmit them one more time after international student will compile all requirements.

If visa for international student will be rejected second time The Rutherford School will refund student in full amount except of \$500 administration fee and additional expense such as bank money transfer expense, postal expense, and other legal expense. All expenses' documents will be provided.

The Rutherford School will refund half price of tuition fee if student will decide withdrawals from program indicated in acceptance letter by any reason before first day of study after getting Canadian Student Visa.

**NOTE:** THERE ARE NO REFUNDS FOR WITHDRAWALS AFTER FIRST WEEK OF ATTENDING SCHOOL, HOLIDAYS, SICK DAYS, OR DAYS MISSED FOR ANY REASON, THROUGHOUT THE SCHOOL YEAR.

**Disregarding School rules can result in a penalty, suspension or expulsion at the discretion of the school principal without any financial compensation.**

Withdrawal from the school program automatically leads to cancellation letter of acceptance provided by Rutherford school and all additional documents and benefits. Such as custodianship declaration letter, fitness membership, city transportation pass. All books must to be return to school. Student will not allow staying in school residence or any other accommodation provided by school. Additional charge will be apply to compensate expense due withdrawal.

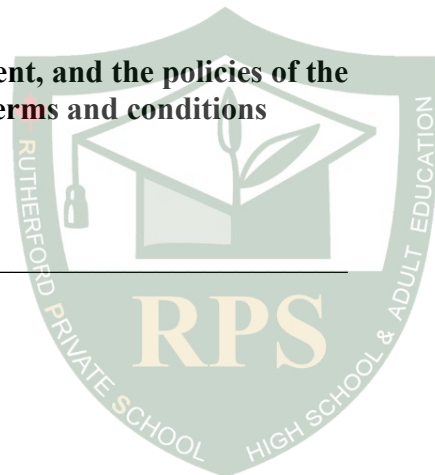
Resignation letter must to be submitted to [info@rutherfodschool.ca](mailto:info@rutherfodschool.ca)  
Canadian immigration service's immediately will inform of student withdrawal.

Indicate Amount of payment **as indicated in Invoice, part of contract.**

Please provide wire transfer to beneficiary account number provide in invoice.  
Your payment fully indicate you are agree with all terms and conditions.

**I have read and understood the terms of contract, the methods of payment, and the policies of the school as outlined in the ELIGOR Corp. and I hereby agree to all the terms and conditions stated therein.**

Name of Student:  Parent Signature: \_\_\_\_\_



## **POLICY REGARDING THE USE OF SCHOOL COMPUTERS AND THE INTERNET AND PRIVATE ELECTRONIC GADGETS**

Rutherford Private School has strived to offer its students access to technological systems and equipment. The following is a policy to increase awareness and effective use of these systems and equipment within the school. This type of document is becoming standard in most schools with computers and the Internet. By signing this form, users are agreeing to follow the responsible, legal and ethical guidelines of proper usage of the equipment and resources offered by the school.

### **Unacceptable Use**

Unacceptable use includes, but is not limited, by the following:

- Vandalizing computer hardware, software, or data of other users
- Gaining unauthorized access to computer systems
- Using accounts of other users
- Downloading information onto school computers without approval from the teacher
- Subscribing to e-mail lists using division accounts
- Accessing controversial material which is inappropriate or offensive
- Transmitting copyrighted, obscene or illegal material
- Threatening anyone or committing illegal acts
- Using school computers and the Internet for commercial purposes
- Using school Wi-Fi for none educational purpose
- Using cell phone during class time strongly prohibited
- Using electronic gadgets during class time except of calculators or other devices allowed by teacher are strongly prohibited

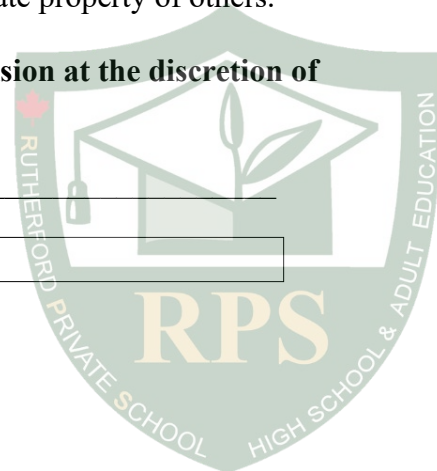
**"NETIQUETTE"**: You are expected to abide by the generally accepted rules of network etiquette (called "netiquette"), which include, but are not limited to, the following:

- I will be polite, and I will not swear or use inappropriate language.
- I will not reveal personal information, such as addresses phone numbers, or passwords of anyone.
- I understand that electronic mail is not private and can be read by system operators.
- I understand that all information available on the network is the private property of others.

**Disregarding these rules can result in a penalty, suspension or expulsion at the discretion of the school principal without any financial compensation.**

Name of Student:  Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date:



## SCHOOL BEHAVIOR POLICY CONTRACT

Students are to demonstrate respect for themselves, for others and for the responsibilities of citizenship through acceptable behavior. Respect and responsibility are demonstrated when a student:

- Comes to school prepared, on time and ready to learn;
- Shows respect for themselves, for others and for those in authority;
- Refrains from bringing anything to school that may compromise the safety of others;
- Follows the established rules and takes responsibility for his/her own action.
- Electronic Equipment is strictly prohibited on the premises (Cellphones, iPod, PSPs, etc...)
- There is absolutely **NO** food or drinks allowed in the classrooms
- Student late to the class less than 10 minutes may attend to class and will be count Late
- Student late to class more ten minutes not allow attend to class and will be count Absent

**Financial Penalty will be instated in the following cases:** acts of vandalism causing extensive damage to school property or property located on school premises. This includes bathrooms and the building's exterior.

**Disregarding these rules can result in a penalty, suspension or expulsion at the discretion of the school principal without any financial compensation**

## ATTENDANCE POLICY AND PROCEDURES

At Rutherford Private School, class attendance is compulsory, except in the case of illness. Credits can be lost in the case of frequent absence for other than medical reasons or are jeopardizing his/her successful completion of a course. Punctuality for all classes is expected, as it is a mark of respect for oneself and one's fellows.

At mid-semester:

- Where a student has missed five (5) classes, a teacher may be unable to assess his/her progress and so may give a "No Mark" designation on the progress report (after consultation with the Principal).

At semester end:

- Where a student has missed ten (10) classes, a teacher may be unable to assess his/her progress and so may give a "No Mark" designation after consultation with the Principal. It may be necessary for the student to attend additional classes in order to meet the expectations for that course.

Name of Student:  Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date:

Principal Signature: \_\_\_\_\_ Date:

